

Ventura Charter School of Arts and Global Education  
Board of Directors Meeting Minutes  
For December 14, 2006

**I. PRELIMINARY**

Meeting Called to Order at 7:06 pm

Roll Call:

Dr. Roni Adams presiding

Andy Gilman present

Geoff Glick present

Sarah Dinkler present

Matt Cahn arriving at 7:12

Approval of Agenda. Item K removed from agenda.

Approval of minutes from November 16, 2006. Andy motions to approve minutes as amended. Geoff seconds. **Motion carries unanimously.**

**II. CORRESPONDENCE**

No correspondence

**III. PUBLIC COMMENTS**

Carroll Dean Williams, of Ventura comments on charter schools

**IV. COMMUNICATIONS**

A. PTC Report from Cy Stanley.

- PTC structure has been drafted
- Sharon Gorsch, Katherine Larson, and Rachel Ford (alternate) are the parent representatives for the board selection committee.
- Raising funds for specific projects continues to be of concern to some parents
- Calendar Parent Survey results were presented; Out of 103 replies, 45 favored a start date of August 21 and 52 in favor of a start date of September 4<sup>th</sup>, after Labor Day.

B. Director of Operations Report

- Acknowledgements
  - Geoff Glick, Mike Bittner, and Rick Maynez moved 4 tons of sand into sandbox.
  - Jackie Pierce organized a canned food drive through Project Understanding.
- Publicity
  - *VC Life & Style*
  - *CCSA My School Journal*
  - *Star* articles
  - Letters to editor
- Facilities

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- Sandbox has been installed
  - No response from Ventura Unified School District regarding play structure for playground
  - IRS non profit status. We have been assigned an agent and required paperwork has been submitted to the IRS.
  - Zangle. Student Identifiers have been inputted.
  - School Psychologist will be giving notice due to pregnancy.
  - Class Size Reduction funds. Application was not submitted by 10/1 deadline due to start-up communications issues between CDE and County. These funds were not included in current BSA budget. Staff suggests possibly increasing some K-3 classes to 21 or 22, to unite our school families with siblings not enrolled. Jan suggested to the staff that increasing Independent Studies enrollment could also bring in additional funds.
  - Independent Study report from Jan Magson. 12 students are currently enrolled. Jan met with Dave Weisman at Santa Barbara Charter School to talk about ways to market the Independent Study program. Santa Barbara Charter advertises in local and independent newspapers. The phrase “Public Home Schooling Option” has replaced “Independent Study” on CAPS TV.
  - Fundraising update.
    - Barnes and Noble fundraiser raised \$759
    - Cell phone/ink cartridge organized by Mikelle Klapper.
    - Red Brick Pizza fundraiser going on now until Sunday.
    - Earth Day Event being organized by Mary Sequoia Hamilton.
    - ➔ **Fundraising policy and procedure will be itemized for discussion at next meeting.**
  - Lunch Program update. Mary is meeting with Franky’s Restaurant on Monday.
  - School name change. New articles of incorporation have been signed, the website reflects the name change, phone is being answered, “Ventura Charter School”
  - Board Member Nominations. Board Nominating Committee has been formed. Staff members are Lisa Hildebrand and Jan Magson. Board of Directors members are Roni Adams and Geoff Glick. Parent Members are Sharon Gorsch and Katherine Larson with Rachel Ford as an alternate.
- C. Director of Education Report
- Enrollment. 227 total enrollment including Independent Study. Informational Meeting on 12/5 and was attended by 40 people. First tour on Tuesday was attended by 25 families. Next informational meeting is scheduled for 1/24. Dates for meetings and tours are on the website.
  - Winter Solstice Beach Walk is tomorrow. The City of Ventura has supplied us with trash bags and gloves for beach clean up. Outdoor learning education centers will focus on winter solstice.

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- Teacher Support Report. Roni has been working formally with staff this week, visiting with teachers, students and parents.
- Parent Education. Teacher Lisa has ideas to offer parent education nights.
- 4/5<sup>th</sup> Native American History Museum was very successful.

#### V. CONSENT AGENDA ITEMS

Roni motions that approval is given for purchase orders, check register, summary of revenues and expenditures. Geoff seconds. **Motion carries unanimously.**

#### VI. ITEMS SCHEDULED FOR ACTION

- A. Approval is requested for purchase orders and income statements. Approved under consent agenda items.
- B. Report on First Interim Financials/Budget by Cindy Hansen (Business Services Authority). Matt motions to approve First Interim Financials/Budget. Andy seconds. **Motion carries unanimously.**
- C. Approval is requested for making the Administrative Assistant Position a 7 hour position. Andy motions to increase Administrative Assistant position to 7 hours. Seconded by Matt. **Motion carries unanimously.**
- D. Approval is requested for an additional 3.5 hour Para educator position. Roni motions to approve a Para educator position at 3.5 hours funded from special education reserve. Andy seconds. **Motion carries unanimously.**
- E. Approval is requested for a part time nurse position as needed. Matt motions to approve a part time nurse position as needed. Andy seconds. **Motion carries unanimously.**
- F. Andy motions to approve the TES contract. Matt seconds. **Motion carries unanimously.**
- G. Roni motions to add a math intervention specialist up to 10 hours per week from unrestricted funds. Matt seconds. **Motion carries unanimously.**
- H. Geoff moves to approve the School Calendar for the 2007-08 school year. Andy seconds. **Motion carries unanimously.** School year will start after Labor Day and will otherwise follow VUSD calendar.
- I. Geoff moves to approve PTC structure. Matt seconds. **Motion carries unanimously.**
- J. Admissions and Enrollment Policy
  - ☛ Mary will revise the admissions and enrollment policy and bring it to the next board meeting for approval. The following changes will be incorporated: delete 4<sup>th</sup> bullet, revise lottery procedure for subgroups, remove first sentence under waiting list policy, clarify independent study, and clarify how long names remain on waiting list.
- K. Removed from agenda

Future Board Items:

Evaluations for Directors and Self evaluation tools for Board  
Board Meeting Dates & Times

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Next meeting 1/18/2006  
Adjourn at 10:38

Minutes submitted by Sarah Dinkler

Minutes approved \_\_\_\_\_.

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Sarah Dinkler, Secretary